## **Club Email Request Form**

Each club may request a CCC email address to make contact easy (for example: <u>phitk@clackamas.edu</u>).

To obtain (or maintain) this privilege students must adhere to college policy regarding Electronic Information Resource (EIR) Policy (the current policy is available online Board Policy IIBGA-AR).

Let us know which students have access to the club email (the club advisor automatically has access).

Your club email password will be kept in the ASG office, and will be reset at the end of Spring Term each year. This is to ensure integrity of the email system.

By signing below, I agree to abide by the college EIR Policy as outlined in College Policies

Member Name	Signature
1	
2	
3	

Email Login Requested Name	
(example: cccwritersclub)	
Requested Password	
(example: wr!tersRgr8)	